



**Purchasing Supply Agreement  
CITY OF AUSTIN  
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.:** 46  
**AGENDA DATE:** Thu 09/29/2005  
**PAGE:** 1 of 2

**SUBJECT:** Authorize negotiation and execution of a contract with DATAWORKS PLUS, Greenville, SC for the supply, installation, and implementation of a Digital Management System (DMS) for the Austin Police Department Forensics Lab in an amount not to exceed \$50,000, with four extension options to purchase maintenance support in an amount not to exceed \$5,600 per extension option, for a total contract amount not to exceed \$72,400.

**AMOUNT & SOURCE OF FUNDING:** Funding in the amount of \$30,000 is available in the Fiscal Year 2004-2005 Approved Operating Budget of the Communications and Technology Management Department. Funding in the amount of \$20,000 is available in the Fiscal Year 2004-2005 Approved Police Federal Seized Fund Budget of the Austin Police Department. Funding for the extension options is contingent on available funding in future budgets.

**FISCAL NOTE:** There is no unanticipated fiscal impact. A fiscal note is not required.

**REQUESTING** Purchasing  
**DEPARTMENT:** for Police;

**DIRECTOR'S**  
**AUTHORIZATION:** Vickie Schubert

**FOR MORE INFORMATION CONTACT:** Vic Chanmugam, C.P.M., Specialist Senior Buyer/974-2030

**PRIOR COUNCIL ACTION:** N/A

**BOARD AND COMMISSION ACTION:** N/A

**PURCHASING:** Best proposal of five proposals received.

**MBE / WBE:** This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Woman-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

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This contract is for the purchase and implementation of a Digital Management System (DMS) software system for photo images taken by cameras used by police officers. The Forensic Services Division of the Austin Police Department has custody of these photo images from the time they are turned in by police officers until they are handed over into court custody. This system will help the Forensics Lab sort these images and maintain a record of who viewed them, manipulated them and where they are being stored.

A Request for Proposal (RFP) was issued on May 31, 2005. The evaluation panel consisted of personnel from Austin Police and CTM.

MBE/WBE Solicited: 3/0

MBE/WBE Proposed: 0/0



**PROPOSAL ANALYSIS**  
**(RFP # VC05300034)**

- a. Adequate competition.
- b. Ninety-six notices were sent including 3 MBEs and no WBEs. Nine solicitations were issued. Five proposals were received. The MBEs/WBEs did not respond.

**APPROVAL JUSTIFICATION**

- a. Best Proposal.
- b. The Forensic Sciences Division of APD concurs with the recommended award.
- c. Advertised in the Austin American Statesman and Internet.